

Dorman's Club Function/Room Hire Terms and Conditions

1. The Responsible Person must remain on the premises until the event ends.
2. The Responsible Person accepts that they are fully responsible for controlling admission to the event, the maintenance of good behaviour, assisting in the management of any emergency that may arise, adequately supervising children and young persons at all times, the full cost of hiring, the full cost including labour and materials of repairing, and generally putting right any accidental damage, non-accidental damage, undue litter, mess or other disturbance to and within the Club premises however or by whomever caused as a consequence of the hiring. In the case of wilful damage the Dormans Club will take appropriate action to recover the cost of repairs or compensation.
3. The Responsible Person must ensure guests under the age of 18 years do not purchase or consume alcoholic liquor. If in doubt the bar staff will ask for id and will only accept a Proof of Age Card, Passport or Driver's Licence to confirm a guests age. It is illegal to purchase alcohol for and on behalf of underage guests. If this occurs the bar will close immediately and the function will end and no refund will be given for drinks or the hire of the room.
4. Children are allowed in The Private Function Rooms subject to the following condition. The responsible person must ensure that all children attending the function remain in the Booked Room. Children may only leave the room to use the toilets and must be accompanied by an adult. The club only provide the staff for the booked Function Room and do not have the resources to monitor children wandering around the club. Therefore, if Children are constantly leaving the booked function room the Function will end with no refunds given.
5. The Responsible Person shall not sub-let or use the premises for any purpose not specified on the Booking Form, any unlawful purposes or in any unlawful way nor do anything or bring onto the premises anything which is not fit for purpose and suitable for indoor use. Hirers must not carry out any repairs or modifications to Club equipment.
6. Bookings are not confirmed until the Deposit has been paid. Deposits must be paid within 48 hours after booking a room. Deposits are non refundable unless three months notice has been given. The full balance must be paid three months before for Saturday bookings or two months before for all other bookings. Payments can be made at the Club by Cheque (Payable to Dorman Long United), Cash or over the phone by Debit/Credit Card.
7. Decorating the Room. Balloons, Table Decorations, Confetti ETC are permitted. Posters, Banners, Photos ETC can only be put up on the Notice Boards or Dado rails. The use of sellotape on wallpaper is strictly forbidden.
8. Strictly No Drinks are allowed to be brought into the Dormans Club. Any guests found doing this will be asked to leave. If more than one guest from the same function is found guilty of bringing in their own Drinks the Dorman's Management reserves the right to terminate the function with no refunds.
9. Entertainment and Equipment being brought onto the premises (e.g. Disco Equipment, Photo Booths) must be mentioned during bookings, fit for purpose, Pat-Tested, in a safe condition and used responsibly. The Responsible Person is responsible for ensuring all third parties (e.g DJ's, Caterers) have their own Insurance and provide them with the Club's Access times. No naked flames, candles etc are permitted
10. All starting and finishing times, as agreed with the Dormans Management, are final and confirmed once the full balance has been paid. The Management will organise the bar staff based on the Responsible Persons estimated number of guests attending the function and accept no responsibility if more guests attend resulting in the event being understaffed.
11. Drinking up time of Twenty Minutes is allowed after the bar ceases service and guests must observe the Club's 'Leave Quietly' policy after evening events.
12. Guests must only use the Bar and facilities in the room which has been hired. They are permitted to play the fruit machines and instant win cards.
13. Windows and Doors (Including Fire Exit Doors except in an emergency) must be kept closed during functions.
14. The Field is not included in any hire arrangements (unless agreed by the management). This area is unsuitable for children and the responsible person must ensure children do not use it.
15. The Club accepts no responsibility for any loss, damage or injury to any person or persons or their belongings or equipment.
16. No Bookings for 18th Birthdays will be accepted. Any bookings made for 18th parties using false pretences will be cancelled with no refunds.
17. The Management retains the Authority to end the function early if any incidents occur that puts their Staff or Customers Health and Safety at risk.
18. Smoking is only allowed in the designated Smoking area, Not at, or near the entrance to the club.
19. Corkage fees will apply if the Management accept the request of any Bottles to be brought onto the premises. This must be agreed before the final balance is paid.
20. On payment of the Final Balance the Responsible Person has confirmed they have Read and Accepted the Booking Terms and Conditions above.

| Recommended DJ's | | Recommended Caterers | | Access Times (Unless agreed otherwise) | |
|-------------------------|-------------|-----------------------------|--------------|---|--------------|
| Starbeats | 07899706681 | Dots Catering | 01642 311437 | Monday – Thursday | From 4pm |
| Lisa DJ | 07923223454 | Robinson's Butchers | 01642 242515 | Friday | From 2pm |
| Disco Inferno | 07968645691 | | | Saturday | From 12pm |
| TDJ's Disco | 07880581284 | | | Sunday | From 10.30am |